**HOTEL RECEIPT**

Receipt Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bill to:**

Name:

Hotel Name:

Hotel Phone Number:

Hotel Street Address:

City/State/ZIP:

Company Name:

Street Address:

City/State/ZIP:

Country:

Phone Number:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Room Number** | **Price/Night** | **# of Nights** | **Additional Charges** | **Line Total** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Payment Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Card/Check No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| **Subtotal:** |  |
| **Sales Tax:**  |  |
| **Total** |  |